

MINUTE AND REPORT
OF
Meeting of Board of Directors
Co-operative Federation of Victoria

held at 449 Swanston St 4th Floor Melbourne
on Monday 15th July at 4.00pm

1. Present

B. Macintosh
Ted Long
J. Rigby
G. Stuart
L. Harper
O. Slattery
M. Sevier
N. Black

2. Apologies

M. Rundle
I. Symons

Secretary: A. B. Miller

The attendance book was signed.

3. Confirmation of Minutes

The minutes of the meeting held 17th July 1985 were confirmed and signed on a correct record.

4. Matters arising - dealt with separately as below

- Salary of Executive officer - The recommendations of the executive committee were accepted.

5. Correspondance

A letter received from Dept of Agriculture was noted.

The CF NSW; invitation to their AGM was noted and Tony indicated his intention to attend.

(Brien was also attending with other directors of Morwell Co-op.)

6. Draft accounts for 12 mths. ended 30th June 1985 were presented.

It was noted that the payment to Bill Rowlinson in Dec. previously noted as a prior period adjustment needs to be taken into the final years accounting P & L accounts.

7. A report of the Newsletter project was given.

8. Office move - Transfer to the new office was affected from 1st July 1985
Agreement was given to sell various pieces of furniture and equipment for at least book value.

9. Agricultural Co-operative Review.

The CFV's assistance in gathering data for the review was noted.

The Vic. Dept. of Agriculture: lack of direct involvement was seen to be disappointing. Attempts were to be made to increase the Dept. of Agriculture interest.

10. Taxation

Brian Macintosh gave a verbal report.

Documents resulting from the Canberra Seminar were soon to be circulated. The need for some future funding requirement for the project was noted.

11. Access: an update of the situation was given. No developments of significance had occurred.

12. CFV Annual Conference.

Negotiations with MACC were being held to develop a Combined Conference for Oct-Nov 1985. Results of these should be known in August 1985.

13. MACC

A report of the MACC discussions and committee developments was given by Tony.

14. CFA August meeting

It was noted that the CFA board was to meet in Melbourne on the 20th August 1985. The CFV was to host this meeting. It was decided to invite the CFA board to meet with the CFV board at 6.00pm on the 19th August and then to entertain members to dinner.

The opportunity was also to be taken to invite the Registrar and Deputy Registrar to attend the meeting and dinner for information exchange etc.

15. Next meeting scheduled for 4.00pm 19th August 1985.

16. Meeting finished at approx. 7.00pm.

CO-OPERATIVE FEDERATION OF VICTORIA

Minutes of Board Meeting Held

4.00 p.m. Seminar Room 1

4th Floor, 449 Swanston Street, Melbourne, Vic.

19th August, 1985

1. ATTENDANCE

O. Slattery
J. Rigby
B. Macintosh
G. Stuart
N. Black
R. Harper

Secretary: A. B. Miller

2. APOLOGIES

T. Long
M. Rundle
I. Symons

3. The minutes of meeting held 15th July were confirmed.

4. MATTERS ARISING

Newsletter project - a report of this project was given.

5. CORRESPONDENCE

No correspondence of significance was tabled.

6. Accounts and Accounts Payable for July were tabled and accepted.

7. Use of Seal.

It was resolved to seal an agreement relating to the provision of superannuation for the executive officer, with Norwich Union Life.

8. 1985-86 BUDGETS

Draft budgets were presented.

The budgets for period July to October 1985 were adopted consideration of the final budget was deferred pending outcome of State Budget allocations and further work on membership subscriptions.

9. CFV 1984-85 FINAL ACCOUNTS

Final accounts and reports should be available for adoption at the September meeting. It was decided that the prior period payment made to Bill Rawlinson should be included within the body of the accounts.

10. REPORT OF VISIT TO CO-OPERATIVES

The executive officer spoke to his report of a recent visit to some member co-operatives.

11. REPORT OF CF NSW AGM/CONFERENCE

A short report of this conference was given.

It was noted that the CF NSW had reorganised its board to 12 directors being elected on a regional bases.

12. REPORT OF VICTORIAN FOOD CO-OPERATIVES STUDY GROUP

was noted.

13. LEGISLATION REVIEW

It was noted that work had commenced on drafting of a new Co-operation Act.

14. MACC

A brief update was given.

15. SMALL BUSINESS DEVELOPMENT COPORATION

It was noted that the SBDC was seeking an ammendment to their legislation which would allow them to service the needs of co-operatives.

At 6.00 the Board met with the Board of the Co-operative Federation of Australia, and the Registrar and Deputy Registrar of Victoria.

This was an informal meeting to generally discuss matters of common interest.

At 6.35 the meeting closed.

16. Next meeting

Monday 16th September, 1985. 4.00p.m. at the CFV offices.

Co-operative Federation of Victoria Ltd.

Minutes of board meeting.

Held 4.00pm Seminar Room 1

4th Floor 449 Swanston Street

Melbourne, 3000

18 November 1985

1. ATTENDANCE:

R. Harper
T. Long
N. Black
O. Slattery
G. Stuart
J. Rigby

Secretary - A B. Miller

2. APOLOGIES

M. Rundle
I. Symons
B. Macintosh
M. Serior

3. CONFIRMATION OF MINUTES

1. Minutes of Board Meeting 21st October 1985.

It was noted that at the meeting of the 21st October a quorum was not present.

Therefore it was decided that that meeting would be recorded as a committee of the board with decisions to be recorded and confirmed at a later date.

At the meeting of 18th November, the minutes of the September board and October Committee meetings were confirmed and adopted.

4. ADOPTION OF CFV BUDGET:

The Budget as attached was formerly adopted.

5. CORRESPONDANCE

1.Re; Seminar in Canberra on Agriculture.

The invitation was noted. It was thought inappropriate for Tony to attend. Owen Slattery would most likely attend.

2.CIRIEC.

Invoice was noted.

- This should be forwarded to B. Rawlinson as he was the subscriber.

- Circulate copy of resent report from CIRIEC to directors.

6. CO-OPERATIVE FINANCE.

The formation of a task group of VCCA and CFV personnel to study the potential and requirements of general co-operations regarding their financial service requirements and the ability of Credit Co-operatives to meet their needs was noted, and terms of reference approved. A report was to be available in April 1986 for further consideration of both boards.

7. Accounts

The accounts for payment, Profit and Loss and Cash Statement were considered and approved.

8. A report of the newsletter project was requested for next meeting.

It was noted that the monthly accounts should identify more clearly the newsletter project.

9. The Logo was discussed and given the costs and time involved to register this as a trademark it was decided not to continue.

The Logo would be available for use by members of the CFV.

10. MACC and Company Co-operatives.
It was noted that there had been no formal follow up of the meeting. It was decided that Owen Slattery was to follow up with a letter to the Registrar and circular to the various Company Co-operatives.
11. The MACC report was discussed. Copies of the MACC draft were to be circulated to directors. Directors were to submit written comments by Monday 25th November 1985.
12. The formal activities of the board were concluded. The remainder of the meeting was given out to two visitors from the Italia Co-operative Movement Mr Alessandro Skuk and Mr.Casalini and representative of the Co-operative Development Program. Most valuable information was provided regarding the organisation, size and extent of the Italian movement.

Next Meeting: Monday 16th December 1985.